



## **Rogue Valley Chorale Association Executive Director Job Position Opening**

**The Rogue Valley Chorale Association (RVCA)** was founded in 1973 by a group of local musicians who wanted to provide a forum for performing fine choral music. Since the Chorale's debut performance in 1973 the organization has grown to include four choruses and over 300 singers ranging in age from eight to well over eighty.

RVCA is a resident company of the Medford, Oregon's Collier Center for the Performing Arts and performs six seasonal concerts on its Craterian stage. Audience members enjoy a wide range of music from classical to contemporary, spirituals to Broadway, and Bach to the Beatles. Soloists, duets, small ensembles, and orchestration embellish concerts to create unforgettable musical experiences.

RVCA's Youth Choruses reflect the organization's commitment to nurturing the next generation of singers through choral participation and musical education. Our three youth choruses (Children's Chorus, Cantare Chorus, Youth Ensemble) form a pathway toward life-long singing as our young singers advance from chorus to chorus, eventually arriving in our adult chorale.

The Rogue Valley Chorale is currently under the artistic direction of Michael Morris. He is well known for his exceptional musical ability and professionalism. Mr. Morris guides the Chorale with clear vision and artistic excellence to create memorable performances for singers and audience members.

**RVCA is seeking an executive director to serve as a highly motivated, thoughtful and strategic leader who is passionate about the arts.**

### **POSITION: EXECUTIVE DIRECTOR (ED)**

Hours: part time, average 25 hours per week depending on organizational requirements

Salary: \$22,000 to \$25,000 commensurate with experience

Application Deadline: November 15, 2020

Starting date: July 1, 2021 or sooner

Hours fluctuate throughout the year depending upon concert schedules, events, and other activities.

### **QUALIFICATIONS**

#### **Required**

- Bachelor's degree or equivalent experience in arts and/or nonprofit management
- Excellent communication and writing skills
- Interpersonal and organizational skills
- Familiarity with MS Office, Adobe programs and some graphic design skills
- Grant writing experience
- Experience in marketing and development
- Willingness to work flexible hours including evenings and weekends for meetings and events

**Preferred:** Previous involvement with nonprofit musical organizations

**Other Requirements:** Must provide own transportation and be willing to work remotely

## **PRINCIPAL DUTIES AND RESPONSIBILITIES**

The Executive Director reports works collaboratively with staff, Board members, committee chairs and volunteers to achieve the mission of the Rogue Valley Chorale Association. Work responsibilities include:

- Development
- Marketing
- Administration
- Community Relations
- Strategic Planning
- Organizational oversight

To apply visit [www.roguevalleychorale.org/apply](http://www.roguevalleychorale.org/apply)

For assistance in completing the application process, or for additional information call 541-414-8309 or email [office@roguevalleychorale.org](mailto:office@roguevalleychorale.org).