

**Rogue Valley Youth Choruses**  
**Discovery Chorus Director**  
**Job Description, 2015**

The Rogue Valley Youth Choruses (RVYC) is seeking a qualified director for the Discovery Chorus (treble, grades 3-4). This is a part-time position paid 10 months each year. RVYC is a 501(c)(3) organization, part of the Rogue Valley Chorale Association. Its mission is to inspire and enrich the community through performance of great choral music performed by choruses of all ages.

**Qualifications and Skills Required:**

- Experience as a choral conductor or music educator -- minimum of a Bachelor's degree
- A combination of outstanding musicianship and interpersonal skills
- A broad knowledge of choral repertoire suitable for middle level choruses
- Excellent teaching and communication skills
- Ability to interact effectively with children, parents, school personnel, Steering Committee members and volunteers
- Ability to collaborate as a team player with staff musicians, other directors, and singers
- Dynamic leadership abilities with a passion for music, children, and the mission of the RV Youth Choruses

**Roles and Responsibilities:**

- Facilitate quality rehearsal and performance experiences for singers in Discovery Chorus
- Actively recruit singers and seek performance opportunities in the community
- Communicate expectations for singers through clear and concise guidelines, emails and newsletters
- Collaborate with RVYC directors to develop season themes, mass choir numbers, and performance schedules
- Serve ex-officio as a non-voting member of the RVYC Steering Committee
- Report to the Steering Committee at monthly meetings
- Coordinate/Communicate with the Administrative Assistant regarding assistant times, calendar, music/supplies
- Serve on the Budget Committee for the Youth Choruses

**Physical Requirements:**

Primary requirement of the position is conducting the chorus, which requires standing, manual dexterity and upper body range of motion up to 3 hours at a time for rehearsals and concerts. The position also requires sitting of up to 2 hours at a time for meetings and events, with occasional sitting, standing, walking and light lifting. Finalists will be expected to complete a basic background check to satisfy the safety guidelines of the organization.

**Application process:**

Qualified applicants may send a letter of interest stating experience, skills, and qualifications, along with a resume and three reference contacts to: Carmen Adams, President RVYC; 3990 Foothill Road; Medford, OR 97504  
adamscd@earthlink.net

**Hiring process:**

Monday, March 30, 2015	Interest letter with resume and reference contacts due
Monday, April 6, 2015	2-3 Finalists selected and notified.
Monday, April 13, 2015	Finalists submit sample program(s) and audition music selection
April 20-21	Monday - interview, Tuesday - rehearsal audition with Children's Chorus
	Selection committee reports to RVYC Steering Committee and RVC Board
Early May	Position offered to best candidate for following year - then renewable annually
September 2015	Conductor begins auditioning and rehearsing Discovery Chorus

The stipend for RVYC conductors is \$400/month. This position is not eligible for tenure or any other job guarantee, and there are no medical/dental/life insurance benefits. For more information, see the Rogue Valley Youth Choruses website: [www.rvyouthchoruses.org](http://www.rvyouthchoruses.org) or contact: Carmen Adams, President RVYC Steering Committee, adamscd@earthlink.net 541-779-6036 or 541-941-3547.